

## MEETING #41 - November 12

At a Regular Meeting (#1) of the Madison County Board of Supervisors on November 12, 2019 at 4:00 p.m. at the Madison County Administrative Center Auditorium located at 414 N. Main Street:

PRESENT: R. Clay Jackson, Chair  
Amber Foster, Vice-Chair  
Jonathon Weakley, Member  
Kevin McGhee, Member  
Charlotte Hoffman, Member  
Jack Hobbs, County Administrator  
Sean Gregg, County Attorney  
Jacqueline S. Frye, Deputy Clerk

### Call to Order, Pledge of Allegiance & Moment of Silence

#### Determine Presence of a Quorum/Adopt Agenda

Chairman Jackson noted that a quorum was present.

Chairman Jackson called for additions/corrections to today's Agenda.

Chairman Jackson advised that someone will be coming at about 4:30 p.m. to discuss a proposal for the Criglersville Elementary School.

The County Administrator advised that Greg Cave, ACO, will be absent; he will provide a brief overview of the Animal Shelter Policy.

Supervisor Hoffman moved that the Agenda be adopted as presented, seconded by Supervisor Foster. *Aye: Jackson, Foster, Weakley, McGhee, Hoffman. Nay: (0).*

### Public Comment

Chairman Jackson opened the floor for public comment. The following individual(s) provided comments:

- Joe May (Etlan): Comments pertained to the recent meeting of the Madison County School Board and the manner/topics that were discussed; also noted that the school system doesn't publish an agenda for the public; asked the County if the school board's meeting agenda could be added to the County's website.
  - James Dale (Brightwood): Questioned if anything can be done regarding nuisance noise (caused by a dog in his neighborhood) by way of an ordinance; noted that the nuisance dogs prohibits his grandchildren from playing in their yard without constant supervision; noted that if there is nothing to protect his family, then he requested that he receive a tax exemption; encouraged the County to do something to help remedy this situation.
- *Chairman Jackson: Questioned if Animal Control has been contacted; noted that no property tax exemption will be allowed; also noted that the County reached out to the citizens regarding whether an ordinance would be needed to deal with nuisance noise from dogs which wasn't popular or well received. Mr. Dale was encouraged to follow up with the County's key personnel present at today's meeting.*
- Charles Michael Fisher: Thanked all that attended the Veteran's Day Program held at the American Legion Post; thanked the Sheriff's Office for their assistance in helping to erect the American flags along Main Street - these will be taken down at 4:00 p.m. on Wednesday; announced that Tracey Williams

Gardner was featured in the Virginia magazine and provided highlights on economic development/tourism in Madison County; announced that the American Legion is holding a raffle for an RV (to be given away on Memorial Day 2020) and a rifle (to be given away on 12/14/2019).

## **Constitutional Officers**

### **County Departments**

#### **Facilities/Maintenance:**

**Facilities:** Roger Berry, Director of Facilities & Maintenance, was present to provide information on the effects of chronic wasting disease. To date, local meat processor, Sean Woodcock, has reported that all deer that he has processed have tested negative for the disease. On Saturday, mandatory testing will be required for all deer killed within Madison County.

**1. Discussion: Share Shed Memorandum of Understanding:** Roger Berry, Director of Facilities/Maintenance was present to advise that Rural Madison, Inc. has requested that a MOU be initiated with the County to allow them to oversee the share shed. The MOU is still in the planning phase. A meeting will be held shortly to discuss ideas/thoughts before anything is finalized or signed.

➤ *Supervisor Weakley: Questioned if there are chronic wasting dumpsters in place for hunters for local hunters.*

To which the Facilities Director noted there is one (1) dumpster on Williamsburg Pike. He further noted that Sean Woodcock (local meat processor) has advised that none of the deer he has processed to this point were tested and showed no signs of having contracted the disease. He further noted that on Saturday, mandatory deer testing will be required for all deer killed within the locality.

The County Administrator called for feedback from the Board members and advised that input will also be welcome during the discussions of the MOU. Once an agreement has been compiled, it will be provided to the County Attorney for review before being presented before the Board.

**2. Discussion: Animal Shelter Operations Manual (Hobbs):** The County Administrator advised that today's document will be posted to the County website, and was compiled based on recommendations that stemmed from the recent investigations at the facility. Highlights from the document focused on:

- General policies
- Ordinances & civil penalties
- Control of infection and contagious disease
- Medically compromised animals and neonates
- Seeking veterinary treatment

If any future changes are required, the policy will need to be updated accordingly.

Chairman Jackson: Suggested the members review the policy and that the policy also be sent to the County Attorney and Commonwealth Attorney for review and information.

**Building/Zoning:** Ligon Webb, County Planner, was present and advised that Mr. Jaime Wilkes (from Mathews County) has been hired as the new Building Official for Madison County; he brings a wealth of knowledge and history.

Mr. Wilkes expressed an appreciation for being a part of Madison County and looks forward to working here.

The Board welcomed Mr. Wilkes to his new assignment.

**Economic Development & Tourism:** Tracey Williams Gardner, Director of Economic Development & Tourism, was present

to provide highlights from her monthly report that focused on the: 1) Chamber's social scheduled for 11/13/19 at 6:00 p.m. at Bald Top Brewery - Bavarian Chef food truck will also be on hand (please RSVP accordingly); 2) there is an interested party that wishes to rent the two (2) back offices upstairs at the Visitor's Center (i.e. private office and storage - a lease agreement will be to be drafted and reviewed by the County Attorney; 3) all existing Tourism Committee members have agreed to serve again in 2020; upcoming articles in the real estate weekly regarding commercial real estate projects will include Madison Vines Resort & Cottages and South Park - Phase I; 4) several other new property listings have been added to the Chamber website; 4) the next Tourism Committee meeting has been scheduled January 10' 2020; 5) a ribbon cutting for White Oak Bridge is scheduled for 2:00 p.m. on 11/19/19; 5) update was provided the grant opportunity that created twelve (12) new jobs; 6) the first community census meeting is scheduled for January 7, 2019 at 10:00 a.m.

- *Supervisor Weakley: Questioned if there is any activity on the Weaver property*

The Director of Economic Development & Tourism reported that a commercial developer has called but appears to be more interested in attaining foreclosed properties; all documentation on the Weaver property has been forwarded to him.

**EMS:** Noah Hillstrom, Director of Emergency Medical Services, was present to provide an update from his monthly report; response time (of eight [8] minutes) reached an all-time record; the agency inspection is due this month to assess renewal of the agency's licensure; attended a career fair at the high school on 10/30/2019 that yielded many applications for the rescue squad; notification received regarding a delay on the chassis for the new ambulance - receipt date is now for December 2019/early January 2020.

- *Chairman Jackson: Noted that the agreement between paid EMS and the local volunteers appears to be working well.*
- *Supervisor Hoffman: Provided highlights of her participation in a brief training exercise drill that she was asked to participate in.*

**Madison County Planning Commission:** Mike Mosko, Commission member, was present to advise that all is going well with the commission; discussions have transpired whether to reduce the membership from nine (9) to seven (7); the commission is looking forward to doing continued work in the new year.

**E911:** Brian Gordon, Director of Emergency Communications, was present to advise that a kick-off meeting was held during the past week on the new E911 equipment and process; an additional meeting will be held next Friday; it's felt that the 'text 911 process' should be ready to go live by January 2020; the nextgen911 project is still being discussed and assessed.

**Emergency Management Services:** John Sherer, Director of Emergency Management Services, was present to advise that he met with the owner of Madison Vines & Cottages and toured the complex which was most impressive (i.e. 180+ campsites); efforts will be done with the owner to initiate emergency plans for the site; also working on assessing additional grant opportunities.

**Blue Ridge Committee/SNP:** Bruce Bowman, BRC representative, was present to advise that all is going well at the Shenandoah National Park; he thanked Supervisor Weakley for his years of participation with the BRC and for his time.

- *Supervisor Weakley: Accolades to Bruce Bowman and James Ballard and their level of respect for the other participating localities and SNP officials.*
- *Chairman Jackson: Questioned if Mr. Bowman and Mr. Ballard would be willing to serve an additional term on the BRC as the County's representatives;*

To which Mr. Bowman advised they'd both be willing to continue serving.

**Department of Social Services:** Valerie Ward, Director of Social Services, was present to provide numbers for October for the following programs:

- Medicare: 2,465 Madisonians received services
  - SNAP: 873 Madisonians received services
  - Foster Care: 53 children received services
  - Open Adult Services: 33 adult's received services
  - DSS: Currently has four (4) departmental vacancies
- *Supervisor McGhee: Questioned the foster care placement (i.e. past and present).*
- To which the DSS Director advised is down; however, the all-time high has been about 67-68, and that foster care placement are generally about 42.
  - Nick McDowell: Questioned if any progress has made for getting an emergency exit light installed at the EMS/Rescue Squad location along Main Street.
- *Chairman Jackson: Reported that Joel DeNunzio of VDOT had indicated the cost would be about \$25,000 per light; questioned if there is any available grant funding that could be used to offset the proposed costs, and questioned if emergency medical services feels that an emergency light is needed at the location.*
- *Supervisor Weakley: Noted that many localities do have emergency exit lighting in place.*

**Madison Schools:** Anna Graham, Superintendent, and Tina Cropp, School Finance Officer, were present for today's session. It was reported that all is going well at the schools; CIP Committee is working well with many plans being brought forth. Chairman Jackson: Advised of a grant that is in place to assist with services being provided at Waverly Yowell Elementary School.

### **Committees or Organizations**

**3. Discussion: Pending Committee Appointments (Frye):** The Deputy Clerk provided a list of the Board appointments to various committees; Board members were charged with contacting members on specific committees to see if they'd like to continue serving for 2020; there are three (3) upcoming vacancies on the planning commission that can be advertised, if the Board so desired.

- Joe May: Questioned what the Piedmont Workforce Board does (for the County).
- *Supervisor Foster: Provided a brief overview of the Piedmont Workforce Development Board and that this particular entity partners with localities to provide training, resume' building, and employment services within the partnering localities.*
- *Supervisor Hoffman: Advised that she will inquire of existing CPMT members at the next meeting session.*

An additional change was also initiated with the School Board and Rescue Squad (i.e. Hoffman on Rescue Squad; Yowell on School Board).

Reference was also made regarding a request by Ligon Webb, County Planner, about adjusting terms of the Commission members, to which it was noted that he will handle.

After discussion, it was the consensus of the Board to advertise the upcoming vacancies on the commission. Current

members that wish to continue being considered to serve will take precedence.

#### Finance

4. Consideration: Appropriation for School Board (Second Half) (Costello): The Finance Director provided a status update on the calculations of the operating budget for the first half of FY20. A resolution has been provided to reflect half of the school board's expenditures and general operations for a total appropriation of \$15,254,841.00 for consideration by the Board.

Supervisor Hoffman moved that the Board approve Resolution #2019-15 as presented, seconded by Supervisor Weakley.

*Aye: Jackson, Foster, Weakley, McGhee, Hoffman. Nay: (0).*

*Resolution reads as follows:*

**RESOLUTION # 2019-15  
RESOLUTION TO APPROPRIATE THE FISCAL YEAR 2020 MADISON COUNTY OPERATING BUDGET  
FOR NOVEMBER 2019**

WHEREAS, on May 14, 2019 the Madison County Board of Supervisors adopted an Operating Budget for Madison County for Fiscal Year 2020 in the amount of \$54,226,890; and

WHEREAS, the Fiscal Year 2020 Adopted Operating Budget includes school operations funding for the Madison County School Division equaling \$21,079,959; and

WHEREAS, the Board of Supervisors is required to appropriate for actual expenditure the Fiscal Year 2020 Adopted Operating Budget;

WHEREAS, 15.2-2506 and §22.1-94 of the Code of Virginia indicate that the Board of Supervisors may make annual, semiannual, quarterly, or monthly appropriations for contemplated expenditures: and

WHEREAS, the Board of Supervisors desires to make a semiannual appropriation for school-related operational expenditures and an annual appropriation for all other operational expenditures;

NOW, THEREFORE, BE IT RESOLVED on this 12<sup>th</sup> day of November, 2019, that the Madison County Board of Supervisors hereby appropriates the Fiscal Year 2020 Adopted Operating Budget for November 2019 in the amounts specified for each department and category contained in said budget; with such appropriations summarized below:

General Operations	\$ 4,714,860
School – Instruction	7,760,389
School – Admin, Attend, & Health	589,992
School – Pupil Transportation	742,977
School – Operations & Maintenance	1,092,105
School – Technology	324,239
School – Non-Instructional General Oper.	30,278
Total Operating Appropriations	<hr/> \$ 15,254,841

5. Consideration: Appropriation for Employer Contribution to Employee Health Insurance (Costello): The Finance Director advised that based on the Board's decision during the last meeting to increase the overall contribution for dual and family healthcare coverage, additional funds from contingency will be needed in FY20 to cover the associated difference, totaling \$36,847.68. Today's calculation will leave about \$21,000.00 in contingency to cover any additional costs.

Supervisor Foster moved that the Board approve FY20 proposed supplemental appropriation #12, as presented, seconded by Supervisor McGhee.

- Supervisor Weakley: Questioned when the change will be effective.

The Finance Director advised that the change will be reflected in the next payroll session; employees received notification during the last payroll session.

*Aye: Jackson, Foster, Weakley, McGhee, Hoffman. Nay: (0).*

**6. Consideration: Appropriation for Economic Development Reimbursement (Costello):** The Finance Director advised that today's supplemental appropriation request is to supplement economic development budget for a reimbursement from Greene County for related advertising costs, totaling \$200.00.

Supervisor Weakley moved that the Board approve FY20 proposed supplemental appropriation #11, as presented, seconded by Supervisor Foster. *Aye: Jackson, Foster, Weakley, McGhee, Hoffman. Nay: (0).*

**Telephone System:** The Finance Director provided a brief update on the new telephone system that went live in October 2019; she advised that the County has telephone units in several locations that aren't actually County offices (i.e. rescue squad, social services, extension, fire department), and that updates are still ongoing; all programming requests have now been facilitated.

**IT Update:** The Finance Director advised that based on recommendations from the consultant (ThinkIT), it has been suggested that the desktop replacement process be initiated separately from the software update process; she noted that Charles Moncrief (CEM Computers) has provided some recommendations and specs for review and consideration; she also noted that the consultant also attained a quote from Dell which he thinks will be hard to beat. Although Mr. Moncrief has provided services to the County, she feels that awarding him the contract may bring forth some controversy in regards to the services the County also received from ANS (Advanced Network Systems, Inc.). Reference was also made regarding the County's procurement procedure and the fact that the desktops will need to be able to appropriately interface with the County's network. In closing, she noted that she is reviewing the applications for an IT Technician at this time.

- Supervisor Weakley: Questioned if cycle by which the school system utilizes to replace desktops, and if the County could join with the schools in order to attain any savings.

Minutes

**7. October 29'2019 & November 6' 2019 Board Meetings (Frye):** Chairman Jackson called for corrections and/or adoption of the proposed minutes.

Supervisor Weakley moved that the Board approve the minutes #39 (October 29'2019) and #40 (November 6'2019), seconded by Supervisor Foster. *Aye: Jackson, Foster, Weakley, McGhee, Hoffman. Nay: (0).*

Old Business

**8. Discussion: Status Report on Criglersville School - Re-use Proposal Request for Artifacts, Museum House Lease, Demolition Contract Bids (Hobbs):** Chairman Jackson advised that Mr. Kent Higginbotham will be on hand shortly to provide a presentation.

Requests for Artifacts from the Criglersville Elementary School: It was reported that requests include:

- Long oak handrails from the Staircase
- Short handrails
- Mirrors from teachers' restroom

- Pencil Trimmer
- Bricks
- Coat & backpack hook (one of all if no one else desires any)
- Bookcase
- Intercoms

After discussion, it was noted that due to there being no definite decision about the demolition of the facility, the following items will be deferred from being removed:

- Bricks
- Railings
- Mirrors

The following items can be released as requested:

- Pencil Trimmer
- Bookcases (from Ms. Apels' room)
- Coat/backpack hook(s)
- Intercoms (from some of the rooms)

**Renewed Lease:** The County Administrator advised that a lease proposal is underway (BOS & Madison County Historical Society); items determined to be retained at this time may be an asset for a building that may possibly be repurposed; bids for the demolition of the school building and voting house have now been extended (by the contractor) for sixty (60) days (January 16, 2020) before the County must decide whether to accept the offer for demolition. He suggested the Board provide input as soon as a consensus is attained whether or not to receive the final bid as presented.

Kent Higginbotham was present to provide a building proposal for the Criglersville Elementary School. He provided a brief overview of his history in Madison County and advised that he went through the building to bid on the demolition, but feels that the building is solid and can be repurposed for a future use. Highlights were provided on past projects that he has undertaken in Orange, Virginia (Old Silk Mill) and offered a solution to reutilize the old Criglersville School

- *Chairman Jackson: Questioned if performance bonds would be required in order to meet any timelines for this type of proposal.*

To which Mr. Higginbotham noted would probably not be necessary.

- *Supervisor Hoffman: Noted that the building sits in a flood plain*

Mr. Higginbotham advised that based upon reports, there is fiber in the area that could accommodate small micro-business opportunities (i.e. woodworking shop, storage, small entrepreneur opportunities, wedding venue, conference center warehouse, storage, office space, etc.), but must be cost effective.

Dennis Coppedge (Duet Road) was present and advised that the building is very sturdy and high enough that water has never entered the building (even during the flood of 1995).

- *Supervisor Weakley: Noted that there is a Verizon hub in Criglersville; also questioned if today's proposal will include a request for tax deferral.*

Mr. Higginbotham also noted that the facility contains two (2) jail cells inside.

The County Attorney advised that it would be appropriate for the Board to discuss specific concerns about today's proposal in a closed session due to the fact that it involves the sale of public property.

- *Supervisor Weakley: Noted that there is an easement in place for the Blue Ridge Historical Committee regarding the permanent marker for the displaced families.*
- *Chairman Jackson: Noted that the aforementioned endeavor involves a permanent easement and will remain in place.*

Carlton Yowell, newly elected BOS member, was present and advised that today's proposal is an exciting offer that he feels is worth discussing; verbalized favor of a phased approach.

The Board thanked Mr. Higginbotham for today's presentation.

After consensus, it was suggested that the Board schedule a closed session on tonight's proposal at the second meeting in November 2019.

**9. Discussion; Status Report on Personnel Study (Hobbs):** The County Administrator provided a brief overview of the status of the personnel study; elements of the study discussed with the Board involved:

- Position descriptions
- Background check ordinance (pending research on the cost of fingerprint checks)
- Personnel Policy

Additional items to be considered today focus on assigning salaries to pay grades, which was done from information developed in late 2018. Discussions also need to focus on pay adjustment with the following three (3) scenarios:

**Option 1 – Move to Minimum of the Recommended Pay Grade.** Raise pay of employees to the minimum of their pay grade as shown on the proposed pay scale. Note that the study indicates that 23% of the County's workforce is being paid below the minimum salary rate of their proposed pay grade.

**Option 2 – Move to Minimum or Three (3%) Percent Increase.** Under this option, an employee would be paid at his current rate, the minimum of the proposed pay grade or provided a 3% increase, whichever is greater.

**Option 3 – Years of Service.** Place individual employees within the proposed pay grade with a rate set at the higher of the current rate or a 0.5%/yr. increase to the grade minimum based on the number of years of service in the current position. The study indicates that on average the tenure for a Madison County employee is 6 years of service. Under this option if an employee has been serving the County for 6 years, the employee would receive a pay rate that is 3% higher than the minimum for his grade based on the 6 years of service since entering the position. For the purpose of this calculation, years of service would be computed as full years to January 1, 2020. This option not only rewards employees for longevity in their current position, but also recognizes the value of length of service and the development of skills and abilities regarding performing the tasks of the position. This is a strategy that attempts to resolve the pay compression issue.

The County Administrator indicated that this should be ready for the Board to approve so that it could be effective on January 1. After discussion, it was noted that the compensation could be deferred until the budgetary process and possibly be effective on July 1, 2020.

The Finance Director referred to time constraints within her department; also noted that (in her opinion) due to turnover in



some departments, the numbers may be slightly off.

Chairman Jackson: Suggested that input on the three (3) options discussed could be provided to the Board for review (by position) during the December 2019 meeting session.

After discussion, it was the consensus of the Board to:

- Receive three (3) spreadsheets on the three (3) scenarios presented for review by the 1st Regular Meeting in December 2019
- Take action on the personnel policy, job descriptions and salary scenarios at the 1st Regular Meeting in January 2020 (as opposed to the 2020 Organizational Meeting)

**10. Consideration: National Prescription Opiate Litigation Exclusion (Gregg):** The County Attorney referred to the Board's request at the last meeting concerning the opioid litigation issue. A resolution and letter 'to opt out' of the proposed settlement due to the fact that the projection allocation that would be afforded to Madison County, and that rural localities are getting 'short-changed in the analysis of the proposed class action settlement. In closing, he feels that the County could do better opting out in order to negotiate more favorable terms on an individual basis as opposed to being a part of the joint settlement suit.

Supervisor McGhee moved that the Board approve Resolution #2019-17, seconded by Supervisor Foster. *Aye: Jackson, Foster, Weakley, McGhee, Hoffman. Nay: (0).*

Supervisor McGhee moved that the Board authorize the Chairman to sign the letter of exclusion, seconded by Supervisor Foster. *Aye: Jackson, Foster, Weakley, McGhee, Hoffman. Nay: (0).*

*Resolution reads as follows:*

**RESOLUTION # 2019-17  
OPIOID LAWSUIT**

WHEREAS, Madison County has been advised that its lawsuit filed against the Defendants, Purdue Pharma, et al, has merged into a Class Action pending in the Multi-State matter styled National Opiate Litigation; and,

WHEREAS, Madison County has determined that it is in its best interest to opt-out of the Class Action currently pending in the Northern District of Ohio, United States District Court; and,

WHEREAS, BE IT RESOLVED THAT Madison County authorizes Clay Jackson to execute and Exclusion Request Form opting out of that litigation.

AND be it further resolved by the Madison County Board of Supervisors that this resolution shall become effective upon the date of its passage.

New Business

11. Discussion:

Upcoming Meetings & Board Work Plan (Hobbs):

**Board of Supervisors Retreat:** The County Administrator advised of scheduled Board retreat and his discussion with the consultant. The session would start at 7:00 a.m. (light breakfast) with a program from about 7:30 a.m. until about 12:30 (to include lunch). The event will be open to the public, but will focus on the Board only with minimal staff involvement. In closing, it was noted that the Board will need to designate a venue for the retreat to be held. An agenda and other concept documents will be forthcoming from Dr. Stephanie Davis (Virginia Tech); the session is also deemed to assist the Board with the development of budgetary framework.

Carlton Yowell was present and advised that the retreat will also focus on strategic planning.

After discussion, it was the consensus of the Board to hold the retreat at 714 Yager Mountain Road, Madison, VA. The County Attorney was authorized to advertise the meeting for the public.

**2020 Organizational Meeting:** The County Administrator advised that the 2020 Organizational meeting is scheduled for the same day as the 2020 Joint Meeting. It was understood that the Board would convene at 9 AM on January 2, 2020 in the Board Auditorium for its 2020 Organizational Meeting.

**Work Plan Tasks to 12'31'2019:** The County Administrator made a report on several outstanding tasks that ought to be completed in the near future and by December 31, 2019 if practical.

➤ *Chairman Jackson: Noted that progress is being made on many of the items listed in today's document.*

#### **Information/Correspondence**

**Rescue Squad:** Supervisor Weakley advised that the recent rescue squad meeting discuss the topic of the building; it was noted that the original bids received were relatively expensive; therefore, the rescue squad voted to downsize the scale of the building and allow an optional bid to remove the commercial kitchen and social hall portion of the project, with an additional option to include the aforementioned items. Removal of the commercial kitchen and social hall will call for usage of the existing building for social and community events.

**Clerk of Circuit Court:** Leeta Louk, Court Clerk, was present and advised that all new elected officials need to take their oath by December 21st.

## **12. Staff Reports**

**Public Comment:** Chairman Jackson opened the floor for public comment. The following individual(s) provided comment(s):

- Joe May: Comments focused on the school board meeting and the healthy family program that was discussed at a past Board meeting and the fact that the program focused on pre-k students (ages 1 to 4) and the intent to measure their skills (i.e. math, socialization, verbal, analytical capabilities); verbalized concerns as to what role the government has in raising children.
- Nick McDowell: Comments focused on the possibility of the County requiring departments to prepare a statement of work that each respective department provides to the community so the public can be aware of what each department does and what services they are charged to provide to the public; this statement will also assist the Board during the budget process when departments request funding for specific needs that will help promote the services they provide to the community.
- Leeta Louk (Clerk of the Circuit Court): Advised that newly elected people must take their oaths by December 21' 2019; also noted that Judge Durer is available tomorrow to speak with anyone that desires to be sworn in early.
- Eleanor Montgomery: Feels that the County is lucky to have Jacqueline Frye and Mary Jane Costello in place; also feels that Chairman Jackson is a definite asset to the County.
- Max Lacy: Advised that the historical society will host an event at the Kemper Mansion on Sunday at 4:00 p.m.; also noted that the 4th grade classes from Waverly Yowell Elementary School will be on hand to tour the museum; the historical society also recently acquired a map that lists all of the Native American tribes that inhabited the State of Virginia; a book entitled "Greater Culpeper Memories" (from 1939) is now on hand at the museum that contains.
- Tracey Gardner Williams (Director of Tourism & Economic Development): Called for clarification on Tier II option for the Moore Building.

The County Attorney noted that he will clarify the matter and proceed accordingly.

- Charles Michael Fisher: Referred to the proposal by Kent Higginbotham for the Criglersville Elementary School and the fact that his skills for making money are very good; however, he also noted that the proposal appears to bypass the County's existing zoning process and the fact that the building sits in a flood plain; suggested the Board assess the aforementioned concerns during closed session discussions.
- *Chairman Jackson: Noted that the Board will converse with the Commissioner of the Revenue to assess if there is any economic return on the proposal by Mr. Higginbotham, the County Attorney and the County Planner for their expertise on the request.*

**VDOT Resolution Request:** The Deputy Clerk referred to the VDOT resolution request for the Novum Road project near the Culpeper County Line. Joel DeNunzio of VDOT plans to attend the December meeting to provide input and presentation for the proposed Resolution.

- *Supervisor Weakley: Referred to the pavement on the turning lane at Fairgrounds Road and the county high school.*

With no further comments being brought forth, the public comment opportunity was closed.

#### **Closed Session (2.2-3711[A][29] & 2.2-3711[A][1])**

On motion of Supervisor Foster, seconded by Supervisor Hoffman, the Board convened in a closed session pursuant to:

- a) Virginia Code Section 2.2-3711(A)(29) for discussion and award of a public contract involving the expenditure of public funds for a public safety radio system, and discussion of the terms or scope of such a contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the Board of Supervisors;
- b) 2.2-3711(A)(29) for discussion of the award of a public contract involving the expenditure of public funds for financial advisory services, and discussion of the terms or scope of such a contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the Board of Supervisors;
- c) 2.2-3711(A)(29) for discussion of the award of a public contract involving the expenditure of public funds for architectural services, and discussion of the terms or scope of such a contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the Board of Supervisors;
- d) 2.2-3711(A)(1) for discussion on the performance of the County Administrator and County Attorney.

*Aye: Jackson, Foster, Weakley, McGhee, Hoffman. Nay: (0).*

Supervisor Foster moved that the Board re-convene in open session, seconded by Supervisor Hoffman. *Aye: Jackson, Foster, McGhee, Hoffman. Nay: (0). Absent: Weakley.*

Supervisor Foster moved to certify that only matters lawfully exempted from open meeting requirements pursuant to Virginia Code Sections 2.2-3711(A) (29) and 2.2-3711(A)(1) and only matters that were identified in the motion to convene in a closed session were heard, discussed or considered in the closed meeting, seconded by Supervisor Weakley. *Aye: Jackson, Foster, Weakley, McGhee, Hoffman. Nay: (0).*

#### **Adjourn**

With no further action being required, Supervisor Hoffman moved that the meeting be adjourned, seconded by Supervisor Foster. *Aye: Jackson, Foster, Weakley, McGhee, Hoffman. Nay: (0).*

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R. Clay Jackson, Chairman  
Madison County Board of Supervisors

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Clerk of the Board of the Madison County Board of Supervisors  
Copies: Board of supervisors, County Attorney & Constitutional Officers  
Adopted on: November 26'2019

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**Adopted Items:**

Resolution #2019-15 [Appropriate the FY20 Madison County Operating Budget for November 2019]

Resolution #2019-17 [Opiate Lawsuit]



**Agenda**

**Regular Meeting**

**Madison County Board of Supervisors**

**Tuesday, November 12, 2019 at 4:00 p.m.**

**County Administration Building, Auditorium**

**414 N Main Street, Madison, Virginia 22727**

**Call to Order, Pledge of Allegiance & Moment of Silence Determine Presence of a Quorum / Adopt Agenda**

**PublicComment**

**Special Appearances**

**Constitutional Officers**

**County Departments**

- 1. Discussion: Share Shed Memorandum of Understanding (Berry)**
- 2. Discussion: Animal Shelter Operations Manual (Cave)**

**Committees and Organizations**

- 3. Discussion: Pending Committee Appointments (Frye)**

**Finance**

- 4. Consideration: Appropriation for School Board (Second Half) (Costello)**
- 5. Consideration: Appropriation for Employer Contribution to Employee Health Insurance (Costello)**
- 6. Consideration: Appropriation for Economic Development Reimbursement (Costello)**

**Minutes**

- 7. October 29'2019 (#39) and November 6'2019 (#40) (Frye)**

**Old Business**

- 8. Discussion: Status Report on Criglersville School - Re-Use Proposal, Requests for Artifacts, Museum House Lease, Demolition Contract Bids (Hobbs)**
- 9. Discussion: Status Report on Personnel Study (Hobbs)**

10.Consideration: National Prescription Opiate Litigation Exclusion (Gregg)

**New Business**

11. Discussion: Upcoming Meeting and Board Work Plan (Hobbs)

**Information/Correspondence**

12. Staff Reports

**Public Comment**

**Closed Session:** Negotiations & Personnel

**Adjourn**